



Please join
Los Angeles County Supervisor Mark Ridley-Thomas
and the
Los Angeles County Department of Parks and Recreation
for the
Renaming of the Eastern Ridgeline Trail
in honor of the **Honorable James K. Hahn**

Saturday, October 25, 2014

at

2:00 p.m.

**Upper Kenneth Hahn State Recreation Area
4100 S. La Cienega Blvd.**

Los Angeles 90056

***Please R.S.V.P. to Joe Matthews at
jmatthews@parks.lacounty.gov or 213.738.2987***

**Parking available at the Overflow Lot south of
Burke Roche Point Picnic Area**

Attire: Please wear comfortable walking shoes

BALDWIN HILLS CONSERVANCY NOTICE OF PUBLIC MEETING

The meeting of the Baldwin Hills Conservancy (BHC) will be held
Friday, October 24, 2014, 10:00 a.m. - 12:00 p.m.
Kenneth Hahn State Recreation Area, Community Center
4100 South La Cienega Blvd.
(323) 298-3660

Teleconference Location

Natural Resources Agency
1416 Ninth Street, 13th Floor
Conference Room 1305
Sacramento, CA 95814

10:00 am: CALL TO ORDER - Starlett Quarles, Chair

MEETING AGENDA

PUBLIC COMMENTS ON AGENDA OR NON-AGENDA ITEMS SHOULD BE SUBMITTED BEFORE ROLL CALL

Public Comment and Time Limits: If you wish to speak on an agenda item, cards are available near the door to the meeting room. Individuals wishing to comment will be allowed up to three minutes to speak. Speaker times may be reduced depending on the number of speakers.

1. Call to Order – Starlett Quarles, Chair
2. Roll Call – Avril LaBelle, Executive Secretary
3. Approval of Minutes (September) – Starlett Quarles, Chair
4. Public Comments – Starlett Quarles, Chair
5. Discussion and possible action on an amendment to the Milton Street Park agreement #BHC12000 with the Mountains Recreation Conservation Authority – David McNeill, Executive Officer
6. Discussion and possible action on an amendment to the performance period for Hetzler Road Pedestrian Path at Baldwin Hills Scenic Overlook agreement #BHC13003 with Culver City. – David McNeill, Executive Officer
7. Update on Park to Playa Trail Segments 4, 5 and 6 – David McNeill, Executive Officer
8. Discussion and possible action on BHC Officer nominations in preparations for elections to be held at the December 5, 2014 board meeting – Starlett Quarles, Chair
9. Executive Officer Report – BHC Staff Representatives
 - Projects Update
 - Fiscal Update
10. Ad Hoc Committee Reports – Committee Chairs
11. Announcements or Proposed Agenda Items for Future Meetings
 - *Next meeting is tentatively scheduled for December 5, 2014.*

ADJOURNMENT

In accordance with the Americans with Disabilities Act of 1990, if you require a disability related modification or accommodations to attend or participate in this meeting, including auxiliary aids or services, please call the Conservancy at (323) 290-5270 at least five days prior to the meeting. For more information about the Conservancy, you may visit our website at www.bhc.ca.gov

BALDWIN HILLS CONSERVANCY

5120 West Goldleaf Circle, Suite 290

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DRAFT

**PUBLIC MEETING MINUTES
BALDWIN HILLS CONSERVANCY**

Friday, September 19, 2014

I. Call to Order

A public meeting of the Baldwin Hills Conservancy (BHC) was assembled at 10:00 a.m. on Friday, September 19, 2014, at the Kenneth Hahn State Recreation Area, Community Center located at 4100 South La Cienega Boulevard, Los Angeles, CA 90056.

II. Roll Call

Members Present: Voting - Julie Alvis, Lloyd Dixon, Karen Finn, Yolanda Gorman (*arrived after roll call,*) Robert Jones (*arrived after all voting had been conducted,*) Karly Katona, Craig Sap, Chair Starlett Quarles, Russ Guiney, **Non-voting** - Vice Chair Sara Amir, Jason Marshall, and Marina Voskanian.

Staff Present: David McNeill, Executive Officer; Gail Krippner, Grant Program Manager; Avril LaBelle, Executive Secretary.

III. Approval of Minutes (July) - Starlett Quarles, Chair

The Chair called for a motion to approve the (July) minutes. Member Dixon made a motion to approve, Member Sap seconded the motion, and a roll call vote was taken – 7 ayes, 0 nays, 1 abstention, Minutes approved.

IV. Public Comments – Starlett Quarles, Chair

Public comment was invited. Mr. Robert Cole, President of the Baldwin Hills Estates Homeowners Association, and member of LA County Citizens' Economy and Efficiency Commission provided comment. Mr. Cole thanked the board on behalf of the Homeowners Association for partnering in support of improvements to a parcel of land on Don Alberto drive. He commented that the clean-up and improvement to that property boosted community morale. Because of the heightened morale homeowners are returning to the community, and even rallied in support of area traffic cameras.

V. Presentation on the 2014 La Brea Corridor Planning Study - Michelle Montano, Project Manager, North East Trees

Project Manager Michelle Montano gave an informative presentation on The La Brea Planning Study. Presentation slides covered:

Park Access – existing and proposed auto, pedestrian, bicycle, and public transportation;

Neighborhood Connections – push-button signal/crosswalk, LADWP service road, utility corridor, and prefabricated pedestrian bridge;

Issues – Concerns – Interventions – Safety, sidewalks, lights, parking, trails; bike infrastructure, green alleys, improved crossings, utility corridor trail, storm water BMPs;

Outreach – Blog, Facebook, Twitter, Survey Monkey – Surveys, presentations and workshops;

Mr. McNeill added -This planning grant was issued by the California Resources Agency, Strategic Growth Council and the final product will be a public document. Several items being proposed are in line with the Baldwin Hills Park Master Plan. We will be open to grant applications from any agency whether city, county, or non-profit for implementation. This is an opportunity for improvements in the northern area of La Brea over the next few years.

VI. Discussion and Possible Action on an Amendment to the Performance Period for the Stocker Corridor Segment of Park to Playa, Agreement #BHC12005 with the Mountains Recreation Conservation Authority (MCRA) – David McNeill, Executive Officer

Mr. McNeill – The MRCA is in charge of implementing Stocker Corridor, the most eastern link in the Park to Playa project leading to the ocean. They have experienced delays with CEQA and permitting at present. It is anticipated those issues will be resolved by the end of this month, with construction beginning in November. Based on that, the contract will require an extension. Completion of the park was slated for December of 2014, and will now be completed December of 2015. There is no effect to the budget.

The Chair called for a motion. Member Katona made the motion, Member Dixon seconded the motion, and a roll call vote was taken – 8 ayes, 0 nays, 0 Abstention, Agenda Item 6 approved.

VII. Discussion and Possible Action on Resolutions in Support of Proposition 1, the Water Quality, Supply, and Infrastructure Improvement Act of 2014, and SB 1086 (De Leon), the Safe Neighborhood Parks, Rivers and Coastal Protection Act of 2014.

Mr. McNeill provided information on Proposition 1, a 7.5 billion dollar bond that will be on the statewide ballot this November 4th. If approved it would provide 7.54 billion for improvements in and around the watersheds impacting water quality, water preservation, and water supply. Line items include: \$520 million - improve water quality for beneficial use; \$1.495 billion - competitive grants, multi-benefit eco-systems, watershed protection, restoration projects; \$810 million - expenditures on competitive grants and loans; innovative regional water management plans; \$2.7 billion - water storage, dams and reservoirs; \$725 million - water recycling and advanced water treatment; \$395 million - statewide flood managements and activities, and \$10 million - protection and preservation (§79730 of statute.)

Mr. McNeill emphasized that we are not an advocacy group as we are here to provide education and information. Board Members recommended that there be no resolution making it unnecessary to take action.

The Board determined there is no resolution, and no action was taken on Agenda Item 7.

VIII. Executive Officer Report – David McNeill, Executive Officer

Project Status Update

Norman O. Houston Park - Reopening is at 11:30 today and the park looks great.

Milton Street Park - We are working in partnership with the Mountains Recreation and Conservation Authority. Construction began in August. The shade structure adjustments and bird watching mound are in a zoning hearing for variance. Those two items are outside of the current scope of approved construction. These items are being further vetted, and mitigations are being worked through. Construction is on schedule.

Stoneview Nature Center - LA County Parks and Recreation is working on Stoneview. Design build evaluations were received in August, and the Board of Supervisors is expected to award mid-October. Member Katona added that the Board of Supervisors did award a demolition contract. Demolition of existing facilities is set to begin this month.

Scenic Overlook - The pedestrian path – Culver City is asking to amend the project schedule because the bid package required more time than anticipated and the timeline for construction has been pushed back to avoid the rainy season.

LMU Study – The university has hired a cadre of research students to conduct this survey and data collection has begun.

USC Wildlife Surveys – Surveys are continuing, and have covered Stocker Corridor, Culver City Park, Ballona Creek, and Kenneth Hahn. Five camera traps were installed in Kenneth Hahn. Access was approved by Freeport McMoRan for the 100 acre Inglewood Hills oil drilling area.

Fiscal Update

Expenditure report by fund - Attachment #2 lists all remaining appropriations for support as well as Capital Outlay and Local Assistance. We have some appropriations that did not get properly submitted for reappropriation, and were not made unaware until after the budgets were approved.

All existing projects are fully encumbered and have funds available; however, we have no appropriations for new Prop 40 projects until next July. We have a live \$3 million plus Proposition 84 appropriation that was submitted and approved during the budget process. We can work in collaboration with our partners during the interim if an urgent need for funds should arise. Budget Change Proposals have already been submitted for next year, and I anticipate success regarding the re-appropriation approvals. *(See Attachment #3 Bond Cash Funds.)*

IX. Ad Hoc Committee Reports – Committee Chairs

N/A

X. Board Member Announcements or Proposed Agenda Items for Future Meetings

The Board wishes to recognize and welcome special guest and former Senator Kevin Murray.

Member Guiney provided information on Proposition P - a continuation of funding which is part of Proposition A, approved by voters in 1992 and set to expire June 2015. Proposition P continues a \$54 million/year funding via a flat \$23/parcel; has widely distributed funds throughout the county, cities, beaches & harbors, county parks, some to the state; and will benefit underserved areas that do not have parks or meet the minimum standards. A specific amount would also go to cities, clean water projects, regional open space and non-profit agencies for use on like projects, can be used for planning projects, and also covers maintenance. It is up to the voters to decide.

Member Katona – We are renovating the shade structures at Kenneth Hahn Park; early next year we will begin Park to Playa trail connections in Kenneth Hahn Park; Stoneview construction begins summer 2015; we are continuing with improvements on Slauson. Welcome Lacy Johnson. Lacy has joined the 2nd district team and will be working with me on a number of environmental and transportation issues.

Member Sap – The Angeles District lost a historic lifeguard facility and 13 pier pilings in the recent hurricane. We have plans to replace the pilings in the off season. Attendance it up and the integrity of the pier is intact.

Member Voskanian – State Lands Commission is conducting a Symposium in Long Beach, October 6th and 7th. Jason Marshall will also be speaking at the Symposium.

Please join us at the Norman O. Houston Park Reopening Event today at the conclusion of the meeting. Norman Houston Park is located at 4800 South La Brea Avenue, Los Angeles, CA 90008.

Next BHC Public Meeting is tentatively scheduled for October 24, 2014.

ADJOURNMENT

There being no more business brought before the board, the meeting was adjourned at 11:00 am.

Approved:

Starlett Quarles
Chairman

Date:

BALDWIN HILLS CONSERVANCY

5120 West Goldleaf Circle, Suite 290

Los Angeles, CA 90056

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Memorandum

To: Governing Board

Fr: David McNeill, Executive Officer

Date: October 24, 2014

Re: Item 5: Discussion and possible action on an amendment to the Milton Street Park agreement #BHC12000 with the Mountains Recreation Conservation Authority

Recommendation: Staff recommends adopting resolution 14-08 authorizing the Executive Officer to amend Agreement #BHC12000 with the Mountains Recreation and Conservation Authority (MRCA)

Background: The MRCA is seeking multiple line item shifts to the Milton Street Park Project budget (see Attachment #1). Under the original budget, cost estimates for construction management and implementation had not been developed to bid level detail. Upon completion of the final construction documents and award of the project to a construction firm, a re-configuration of the budget and tasks was required to allow for proper tracking and monitoring of project activities. Overall, the three major task amounts set in the original proposal, 1) Project Design/Project Management; 2) Permitting Bidding; and 3) Construction, did not change dramatically. Each task remains within a 10% threshold of the original budget. On the attachment breakdown (see attachment #2) there are detailed costs identified showing new budget line items as well as existing items where the BHC contribution increased or decreased to balance out the project task.

If the amendment is approved, the revised budget spreadsheet (see Attachment #3) would replace the budget in the original agreement. The MRCA maintains that no budget augmentation is required and that the scope and deliverables will not be impacted by this request.



MOUNTAINS RECREATION & CONSERVATION AUTHORITY
Los Angeles River Center and Gardens
570 West Avenue Twenty-six, Suite 100
Los Angeles, California 90065
Phone (323) 221-9944 Fax (323) 441-8691

October 17, 2014

David McNeill
Executive Officer
Baldwin Hills Conservancy
5120 Goldleaf Cir. Ste. 290
Los Angeles, CA 90056

**Budget Amendment Request –
Ballona Creek – Milton Street Park
Agreement Number: BHC 12000**

Dear Mr. McNeill:

The Mountains Recreation and Conservation Authority (MRCA) respectfully submits a request for an amendment to the project budget for the above-referenced grant.

The requested budget amendment is necessary because the previously submitted project budget amounts were based on MRCA's, landscape consultants (SWA's), and construction management consultant (TCM's) best construction estimates based on the final construction documents.

As the project has been bid out and a contractor is now on board, MRCA is able to provide updated and more accurate costs that are based on the hired Contractors schedule of values / costs to construct the park and green street.

The total budgeted Task 1 (Planning, Design and Project Management) overall category cost has increased by \$60,291 due to a lengthy permitting review period which increased project management costs. However, the total BHC contribution towards that task has only increased by \$6,028 – less than ten percent (10%) of the original contribution. This amount was funded through the reallocation of funds from the Task 2 (Permitting, Bidding, etc.) category.

The total budgeted Task 2 (Permitting, Bidding, etc.) category cost decreased largely due to actual costs for plan check/permit fees for the green street being lower than estimated. Therefore, the BHC contribution for this task has ultimately decreased by \$19,617. \$13,589 of this decreased contribution has been reallocated to Task 3 (Construction) with \$6,028 going to Task 1 (as described above).

As indicated above, Task 3 (Construction) category cost and BHC contribution has increased by \$13,589 as a result of the expenses for Construction Management and Construction Consultation line items totaling more than anticipated. This is combined with General Contractor's construction cost (schedule of values) averaging less than anticipated for the park but more than anticipated for the green street. The revised budget now reflects actual contract amounts.

Mr. David McNeill

October 17, 2014

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We feel that this revised budget will make it easier to track the invoicing during construction as the Contractor will be billing according to the provided schedule of values.

Please feel free to contact me with any questions at (323) 221-9944 extension 107 or by email at ana.straabe@mrca.ca.gov

Sincerely,



Ana Straabe
Deputy Chief of Urban Projects
and Watershed Planning

Attachment #2

Milton Park and Green Street Project Budget

10/17/2014

Ref #	Item	Original Cost	Original BHC contribution	New Cost	New BHC contribution	Reason for Change, if applicable
Task 1 Planning, Design and Project Management						
	CEQA Fees	\$ 100	\$ 100	\$ 80	\$ 80	N/A
	Design of Interpretive Signs	\$ 2,700	\$ 2,700	\$ 2,700	\$ 2,700	N/A
	Project Management	\$ 175,000	\$ 128,034	\$ 235,311	\$ 134,082	Lengthy permitting review period increased costs
	Subtotal Task 1	\$ 177,800	\$ 130,834	\$ 238,091	\$ 136,862	Less than 10% change
Task 2 Permitting, Bidding, etc.						
	Plan Check/Permit Fees (Park)	\$ 10,000	\$ 10,000	\$ 14,383	\$ 14,383	Actual costs higher than estimated
	Plan Check/Permit Fees (Street)	\$ 77,000	\$ 77,000	\$ 20,582	\$ 20,582	Actual costs lower than estimated
	Bidding	\$ 5,000	\$ 5,000	\$ 34,038	\$ 34,038	Increased cost because consultant was added to project
	Engineering	\$ 95,000	\$ -	\$ 109,071	\$ 3,380	Increased cost for design revisions due to City requirements and value engineering
	CEQA Advertisement	\$ 1,224	\$ -	\$ 1,224	\$ -	N/A
171/12	CEQA (BonTerra)	\$ 31,810	\$ -	\$ 31,352	\$ -	N/A
	Subtotal Task 2	\$ 220,034	\$ 92,000	\$ 210,650	\$ 72,383	Decreased contribution for Task 2 - moved to Construction
Task 3 Construction						
	Construction Observation & Admin	\$ 75,000	\$ -	\$ -	\$ -	Cost now captured in Construction Mgmt
	Construction Management	\$ 64,960	\$ 58,960	\$ 176,520	\$ 101,520	Cost reflects actual contract amount
	Other - Construction Consultation	\$ 80,000	\$ 80,000	\$ 135,201	\$ 117,019	Cost reflects actual contract amounts
	ROUGH GRADING/SITE PREP	\$ 190,530	\$ 190,530			
	SITE DEMO	\$ 27,860	\$ 27,860			
	EXCAVATION	\$ 72,212	\$ 72,212			
	CONCRETE	\$ 280,745	\$ 280,745			
	RETAINING WALLS	\$ 136,719	\$ 136,719			
	FENCES	\$ 200,549	\$ 171,511			
	MISC METAL	\$ 18,800	\$ 18,800			
	SEATING	\$ 38,713	\$ 38,713			
	SITE AMENITIES	\$ 136,000	\$ 136,000			
	FLAGSTONE/ASPHALT/DG/ETC.	\$ 115,393	\$ 115,393			
	LANDSCAPE & IRRIGATION	\$ 375,925	\$ 129,111			
	WET UTILITIES	\$ 45,500	\$ 45,500			
	ELECTRICAL	\$ 25,000	\$ 25,000			
	OTHER COSTS	\$ 75,000	\$ 75,000			
104/15	Construction Contract - W&N Luxor					
	Mobilization			\$ 40,000	\$ 40,000	
	Bond & Insurances			\$ 65,000	\$ 65,000	
	Temporary Facilities			\$ 30,000	\$ 30,000	
	SWPPP Implementation			\$ 5,000	\$ 5,000	
	Survey			\$ 5,000	\$ 5,000	
	Supervision			\$ 10,000	\$ 10,000	
	Excavation			\$ 16,000		
	Rough Grading			\$ 10,000	\$ 10,000	
	Fine Grading			\$ 11,000	\$ 11,000	
	Site Demolition			\$ 42,000		
	Decomposed Granite			\$ 31,500		
	Stone Paving			\$ 35,000		
	Concrete Stairs			\$ 31,000		
	Shade Structure Footings			\$ 25,000	\$ 25,000	
	Gabion Walls			\$ 180,000	\$ 180,000	
	Benches			\$ 38,000	\$ 38,000	
	Fence			\$ 65,000		
	Gabion Wall Stairs Area			\$ 10,500	\$ 10,500	New budget line items to correlate with General Contractor's Schedule of Values
	ADA Ramp			\$ 21,500	\$ 21,500	
	Gabion Footings			\$ 85,000	\$ 85,000	
	Sliding Entry Gate			\$ 7,500		
	Rolling Gates			\$ 15,000		
	Shade Structure Deck			\$ 30,000	\$ 30,000	
	Shade Structure Framing			\$ 45,000	\$ 45,000	
	Interpretation Signs			\$ 6,000	\$ 6,000	
	Trash Receptacles			\$ 4,000		
	Handrail			\$ 8,000	\$ 8,000	
	Bike Racks			\$ 4,000		
	Gateway Structure			\$ 20,000		
	Painting			\$ 7,000		
	Landscaping			\$ 210,000	\$ 112,500	
	Irrigation			\$ 175,000	\$ 99,000	
	Wet Utilities			\$ 15,000		
	Maintenance Period			\$ 30,000	\$ 30,000	
	1. PCO 001-Additional Demolition			\$ 5,000	\$ 5,000	
	Remainder of \$50,000 Allowance			\$ 45,000	\$ 45,000	
	Signs and Construction Completion			\$ 10,000	\$ 10,000	New line item
	Youth Employment	\$ -	\$ -	\$ 5,000	\$ -	New scope required by match funding
	Contingency-Park	\$ 200,000	\$ 161,660	\$ 263,966	\$ 255,076	Recalculated based on bid
	Green Street Improvements (Bid Alt #1)	\$ 399,795	\$ 13,452	\$ 535,000	\$ 310,390	Revised cost based on actual bid
	Contingency-Green Street	\$ 43,463	\$ -	\$ 80,250	\$ 80,250	Recalculated based on bid
	Subtotal Task 3	\$ 2,602,164	\$ 1,777,166	\$ 2,588,937	\$ 1,790,755	Less than 10% budget change
	Totals:	\$ 2,999,998	\$ 2,000,000	\$ 3,037,678	\$ 2,000,000	

EXHIBIT B, Attachment I

**Milton Street Park
ESTIMATED PROJECT COSTS**

PROJECT ELEMENT	ON-SITE (PARK)	OFF SITE (GREEN STREET)	BHC (Prop 84)	Match BHRCA (Prop A)	Match SCC	Match SMBRC	PROJECT TOTAL
	Amount	Amount	\$ 2,000,000	\$ 500,000	\$ 300,000	\$ 200,000	\$
Task 1 PLANNING, DESIGN, AND PROJECT MANAGEMENT							
CEQA Filing Fees (County)	\$ 100	\$ -	\$ 100.00	\$ -	\$ -	\$ -	\$ 100
CEQA Filing Fees (Fish & Game)	exempt	\$ -	\$ -	\$ -	\$ -	\$ -	exempt
Design of Interpretive Signs	\$ 2,700	\$ -	\$ 2,700.00	\$ -	\$ -	\$ -	\$ 2,700
Project Management	\$ 175,000	\$ -	\$ 128,034.00	\$ 25,621.00	\$ -	\$ 21,345.00	\$ 175,000
Subtotal Task 1							\$ 177,800
Task 2 PERMITTING, BIDDING, ETC.							
Permitting Fees (On-site)	\$ 10,000	\$ -	\$ 10,000.00	\$ -	\$ -	\$ -	\$ 10,000
Permitting Fees (City of LA - GREEN Street)	\$ -	\$ 77,000	\$ 77,000.00	\$ -	\$ -	\$ -	\$ 77,000
Bidding	\$ 5,000	\$ -	\$ 5,000.00	\$ -	\$ -	\$ -	\$ 5,000
Engineering (Civil, Electrical, Structural, etc.)	\$ 95,000	\$ -	\$ -	\$ 95,000.00	\$ -	\$ -	\$ 95,000
LA Times Article - CEQA advertisement	\$ 1,224	\$ -	\$ -	\$ 1,224.00	\$ -	\$ -	\$ 1,224
CEQA (BonTerra) - Mitigated Negative Declaration	\$ 31,810	\$ -	\$ -	\$ 3,155.00	\$ -	\$ 28,655.00	\$ 31,810
Subtotal Task 2							\$ 220,034
Task 3 CONSTRUCTION							
ROUGH GRADING/SITE PREP	\$ 190,530	\$ -	\$ 190,530	\$ -	\$ -	\$ -	\$ 190,530
SITE DEMO	\$ 27,860	\$ 62,622	\$ 27,860.00	\$ 62,622.00	\$ -	\$ -	\$ 90,482
EXCAVATION (Gabion, fence footings, shade structure, shoring, etc.)	\$ 72,212	\$ 3,357	\$ 72,212.00	\$ 3,357.00	\$ -	\$ -	\$ 75,569
CONCRETE (Retaining wall footings, post footings, stairs, etc)	\$ 280,745	\$ 40,000	\$ 280,745.00	\$ 40,000.00	\$ -	\$ -	\$ 320,745
RETAINING WALLS (furnish & install)	\$ 136,719	\$ -	\$ 136,719.00	\$ -	\$ -	\$ -	\$ 136,719
FENCES (includes posts) & GATEWAYS (Decorative & Sliding)	\$ 200,549	\$ -	\$ 171,511.00	\$ 29,038.00	\$ -	\$ -	\$ 200,549
MISC METAL (Handrails, Bollards, etc.)	\$ 18,800	\$ 6,750	\$ 18,800.00	\$ 6,750.00	\$ -	\$ -	\$ 25,550
SEATING	\$ 38,713	\$ -	\$ 38,713.00	\$ -	\$ -	\$ -	\$ 38,713
SITE AMENITIES (includes Bike Racks, Trash receptacles, Interp Panels, Shade Structure, footings, etc)	\$ 136,000	\$ -	\$ 136,000.00	\$ -	\$ -	\$ -	\$ 136,000
FLAGSTONE PAVING, ASPHALT, DG, GRAVEL, STRIPING	\$ 115,393	\$ 10,500	\$ 115,393.00	\$ 10,500.00	\$ -	\$ -	\$ 125,893
CURB, GUTTERS, BMPs, SPEEDBUMPS	\$ -	\$ 116,927	\$ -	\$ 94,610.00	\$ -	\$ 22,317.00	\$ 116,927
LANDSCAPE & IRRIGATION	\$ 375,925	\$ 101,307	\$ 129,111.00	\$ 59,494.00	\$ 187,320.00	\$ 101,307.00	\$ 477,232
WET UTILITIES (Water connections, backflow prev, etc.)	\$ 45,500	\$ -	\$ 45,500.00	\$ -	\$ -	\$ -	\$ 45,500
ELECTRICAL	\$ 25,000	\$ -	\$ 25,000.00	\$ -	\$ -	\$ -	\$ 25,000
CONSTRUCTION OBSERVATION & ADMIN	\$ 75,000	\$ -	\$ -	\$ -	\$ 75,000.00	\$ -	\$ 75,000
CONSTRUCTION MANAGEMENT (TTG)	\$ 64,960	\$ -	\$ 58,960.00	\$ 6,000.00	\$ -	\$ -	\$ 64,960
OTHER - CONSTRUCTION CONSULTATION (SWA, etc.)	\$ 80,000	\$ -	\$ 80,000.00	\$ -	\$ -	\$ -	\$ 80,000
CONTINGENCY (10%)	\$ 200,000	\$ 43,463	\$ 161,659.43	\$ 40,414.86	\$ 24,346.30	\$ 17,042.41	\$ 243,463
OTHER COSTS (Indirect, bond, overhead, etc.)	\$ 75,000	\$ 58,332	\$ 88,452.11	\$ 22,213.11	\$ 13,333.20	\$ 9,333.24	\$ 133,332
Subtotal Task 3							\$ 2,602,164
GRAND TOTAL	\$ 2,479,740	\$ 520,258	\$ 2,000,000	\$ 499,999	\$ 300,000	\$ 200,000	\$ 2,999,998

BALDWIN HILLS CONSERVANCY (BHC)

RESOLUTION 14-08

RESOLUTION AUTHORIZING THE EXECUTIVE OFFICER TO AMEND GRANT AGREEMENT #BHC12000 WITH THE MOUNTAINS RECREATION AND CONSERVATION AUTHORITY (MRCA) FOR THE MILTON STREET PARK IMPROVEMENT PROJECT AT THE BALLONA CREEK TRAIL AND MARINA DEL REY MIDDLE SCHOOL

WHEREAS, under Division 22.7 of the California Public Resources Code, the Baldwin Hills Conservancy was created to acquire open space and manage public lands within the Baldwin Hills area and to provide recreation, restoration and protection of wildlife habitat within the Conservancy territory; and

WHEREAS, Public Resources Code 32569 (a) states the Conservancy may award grants to local agencies for the purposes of its division; and

WHEREAS, the Baldwin Hills Conservancy entered into grant agreement # BHC12000 with the Mountains Recreation and Conservation Authority (MRCA) pursuant to BHC Resolution 12-06, for the construction of the Milton Street Park; and

WHEREAS, the Mountains Recreation and Conservation Authority (MRCA) has requested to amend the agreement with a revised budget detailed in Item 5 of the BHC staff memorandum.

NOW, THEREFORE BE IT RESOLVED, THE GOVERNING BOARD AUTHORIZES THE EXECUTIVE OFFICER TO AMEND GRANT AGREEMENT #BHC12000 WITH THE MOUNTAINS AND RECREATION CONSERVATION AUTHORITY TO INCLUDE THE PROPOSED REVISED BUDGET.

Passed and Adopted by the Board of the
BALDWIN HILLS CONSERVANCY

on _____, 2014.

Starlett Quarles
Chair

ATTEST: _____

Deputy Attorney General

BALDWIN HILLS CONSERVANCY

5120 West Goldleaf Circle, Suite 290

Los Angeles, CA 90056

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Memorandum

To: Governing Board

Fr: David McNeill, Executive Officer

Date: October 24, 2014

Re: Item 6: Consideration of an amendment to the performance period for Hetzler Road Pedestrian Trail Project at Baldwin Hills Scenic Overlook, Agreement #BHC13003 with Culver City.

Recommendation: Approve resolution 14-09 authorizing a 12-month extension of the Performance Period for the Hetzler Road Pedestrian Trail Project.

Background:

The Governing Board approved Resolution 14-09 in January 2013, authorizing a grant of up to \$791,000 in BHC Prop 84 funds to the City of Culver City for the Hetzler Road Pedestrian Trail Project at the Baldwin Hills Scenic Overlook.

Per the enclosed letter, (see attachment #1) Culver City Public Works has requested a 12-month extension for the performance period of the grant. If approved original project timeline would be replaced with the amended version (see attachment #2) and the project would be completed by November 2015.

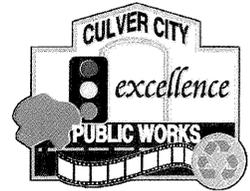
During this spring, final construction bid documents were created by the grantee for access improvements to address ongoing conflicts between pedestrians and vehicles as they enter and exit the primary road to the popular park. Unfortunately, the bids process was delayed due to several plan revisions and ADA review by the State. Once a contractor was selected, the timeline for construction had shifted several months entering the rainy season beginning October 2014 through April 2015. While considering the new project start date, Culver City Public Works staff cited serious concerns about erosion during construction. The construction of the trail requires cutting into a steep hillside and building retaining walls which could be problematic if rain occurs making it advisable to postpone construction until spring. Accordingly, the grantee has made a request for the construction start date to be postponed to spring 2015 and project delivery in the late fall.



Culver CITY

PUBLIC WORKS DEPARTMENT

9770 Culver Boulevard, Culver City, California 90232



(310) 253-5600

FAX (310) 253-5626

Charles D. Herbertson
Public Works Director/City
Engineer

October 14, 2014

David McNeill
Baldwin Hills Conservancy
5120 West Goldleaf Circle, Suite 290
Los Angeles, CA 90056

Dear Mr. David McNeill,

The purpose of this letter is to request an amendment from the Baldwin Hills Conservancy to the grant agreement for the Hetzler Road Pedestrian Trail project.

Due to serious concerns with construction of the project occurring during the rainy season (October 15 through April 15), the project was postponed until spring 2015. Given the steep hillside and that the construction entails disturbing this hillside by cutting into it to construct a path and retaining walls, there are substantial risks of erosion problems if rain occurs. Based on the change to the project start date, an updated project schedule is attached to amend the executed grant agreement between the City of Culver City and the Baldwin Hills Conservancy.

If you have any additional questions regarding the timeline or the status of the project, please contact Rudolph R. Galindo, Management Analyst at (310) 253-5618 or email Rudolph.Galindo@culvercity.org.

Attachment: Updated Project Schedule

Sincerely,

Charles D. Herbertson, P.E., L.S.
Director of Public Works/City Engineer

**Hetzler Road Pedestrian Trail
PROJECT SCHEDULE (Revised October 15, 2014)**

PROJECT ACTIVITY	ORIGINAL DATE(S)	REVISED
Design: Final Design	March 2014	October 2014
Design: Jurisdictional Approvals (City Council approve Plans, Specs & Engineering)	April 2014	December 2014
Construction: Bid Period	April 2014 – May 2014	December 2014 – January 2015
Construction: Bid Opening		February 2015
Construction: Council awards contract	June 2014	February 2015
Construction: Contractor submit insurance, bonds, etc; Attorney prepares contract		March 2015
Construction: Execution of construction contract		March 2015
Construction: Pre-construction (meeting/move-in)		April 2015
Construction: Start		April 2015
Construction: Substantial Completion	July 2014 – September 2014	September 2015
Construction: Project Acceptance by State Parks	October 2014	September 2015
Project Close-Out: Reimbursements & Quarterly Reports	November 2014	November 2015

BALDWIN HILLS CONSERVANCY (BHC)

RESOLUTION 14-09

RESOLUTION AUTHORIZING A 12-MONTH EXTENSION OF THE PERFORMANCE PERIOD OF THE GRANT AGREEMENT # BHC13003 WITH THE CITY OF CULVER CITY FOR THE HETZLER ROAD PEDESTRIAN TRAIL PROJECT

WHEREAS, under Division 22.7 of the California Public Resources Code, the Baldwin Hills Conservancy was created to acquire open space and manage public lands within the Baldwin Hills area and to provide recreation, restoration and protection of wildlife habitat within the Conservancy territory; and

WHEREAS, the BHC may award grants to state, federal and local governments, public agencies or non-profits for the purposes of its division pursuant to Chapter 428 of Division 22.7 section 32569 of the California Public Resources Code; and

WHEREAS, the Baldwin Hills Conservancy entered into grant agreement # BHC13003 with the City of Culver City pursuant to BHC Resolution 14-01, for the construction of Hetzler Road Pedestrian Trail Project; and

WHEREAS, the City of Culver City has requested a 12-month extension of the Performance Period as detailed in Item 6 of the BHC staff memorandum; and

NOW, THEREFORE BE IT RESOLVED, THE GOVERNING BOARD AUTHORIZES THE EXECUTIVE OFFICER TO EXTEND THE PERFORMANCE PERIOD BY 12 MONTHS FOR GRANT AGREEMENT #BHC13003 WITH THE CITY OF CULVER CITY FOR THE HETZLER ROAD PEDESTRIAN TRAIL PROJECT

Passed and Adopted by the Board of the
BALDWIN HILLS CONSERVANCY

on _____, 2014.

Starlett Quarles
Chair

ATTEST: _____
Christina Bull-Arndt
Deputy Attorney General

BALDWIN HILLS CONSERVANCY

5120 West Goldleaf Circle, Suite 290

Los Angeles, CA 90056

Ph: (323) 290-5270

Fx: (323) 290-5278

www.bhc.ca.gov

Memorandum

To: Governing Board

Fr: David McNeill, Executive Officer

Date: October 24, 2014

Re: Item 7: Update on Park to Playa Trail Segments 4, 5 and 6

Recommendation: No Action Required

Background: In follow up to the May presentation on the Park to Playa Trail (P2P), staff is providing the latest versions of the alignments and start dates proposed for the ongoing development of the P2P trail (Power Point to be provided).

- The Stocker Corridor Segment has been updated to include security gates the parking lot as well as fencing and a gate at the stair access to Ruben Ingold Park. Project construction will begin next month.
- The Blair Hills Corridor Segment has been realigned to address neighbor concerns about the proximity to their homes. A larger, approximately 50 to 75 foot buffer, was achieved through negotiations with Freeport McMoRan and Culver City. Several switch backs will be required due to the topography. Final plans will be sent for approval by the Baldwin Hills Regional Conservation Authority this quarter.
- The Kenneth Hahn State Recreation Area (KHSRA) Segment, the County is currently working on their grant agreement for the Federal Recreational Trails Program funds and are planning to start construction on the KHSRA improvements sometime in early 2015.

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Memorandum

To: Governing Board

Fr: David McNeill, Executive Officer

Date: October 24, 2014

Re: Item 8: Discussion and possible action on BHC Officer nominations in preparation for elections to be held at the December 5, 2014 board meeting

Background: The Nomination Committee is prepared to consider candidates to fill the Vice Chair position in 2015-16. Eligible candidates will be selected from the attached list based on the protocol below adopted by the Governing Board in 2003. The Committee will present the final list of nominees for election at the upcoming Conservancy meeting.

Officer Nominations Procedure

1. The Nominating Committee shall be an annual committee.
2. The outgoing BHC Board Chair shall become the Chair of the Nominating Committee. Two other members shall be volunteers.
3. The Board Vice Chair shall rotate as the next Board Chair.
4. Nominees for office shall be selected for diversity of background and experience different than previous Chairs, and for having previously served as a committee chair person.
5. The Nominating Committee will recommend one or two candidates for Chair; voting Board members may nominate others at the time of election. The candidate with the highest number of votes shall be declared the winner.
6. A member shall hold each of the two offices for no more than one year; re-election may occur beginning the third year out of office.

7. Term of office shall be January to December.

CHAIR AND VICE CHAIR ANNUAL ELECTIONS

Process

1. Vice Chair rotates to Chair; Chair becomes Past Chair.
2. New Vice Chair elected.
3. Current Chair, Vice Chair and Past Chair are committee to nominate next Vice Chair.
 - a. Vice Chair selection should recognize diversity and expertise.
 - b. Selection made to achieve a different perspective/representation than previously.

Rationale

1. Compatible with Publication 32558, the Resources Code.
2. Adds structure and forethought to current process.
3. Allows members to express their interest in being Vice Chair one month prior to the actual vote (instead of announcing interest at the meeting in which the votes are taken).
4. Committee to survey eligible members for interest and expertise, and recommend candidates for whom Board votes.
5. Gives Vice Chair experience prior to elevation to Chair.

BOARD MEMBERS (eligible)
Jacquelyn Dupont-Walker
Yolanda Gorman
Lloyd Dixon
Robert L. Jones
Russ Guiney
Allan Boodnick
Karen Finn
Julie Alvis
Marina Voskanian
Jason Marshall
Craig Sap

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Memorandum

To: Governing Board

Fr: David McNeill, Executive Officer

Date: October 24, 2014

Re: Item 9: Executive Officer Report

Projects Status Report

Please see the updated BHC Local Assistance / Capital Outlay Projects Status Report (attachment #1).

Fiscal Update

Please see BHC Summary Expenditure Sheet by Fund (attachment #2) and the BHC Prop 40 & Prop 84 Bond Cash Funds (attachment #3). The reports correspond with the end of month two (2) of the 2014-15 fiscal year.

Baldwin Hills Conservancy
Local Assistance / Capital Outlay Projects Status Report
10/24/14

Capital Outlay Grantee/Administrator	Project Title	ContractID	Fund Source	Funds Allocated	PROJECT STATUS
City of Los Angeles	Outdoor Improvements at Norman O. Houston Park (Phase II)	BHC11002	Prop 40	\$1,800,000	Re-Opening Event was on 9/19/14; final project acceptance expected in late October/early November
California Dept. of Toxic Substance Control (DTSC)	Environmental Monitoring and Soil Management Plan Implementation	BHC11004	Prop 40	\$465,000	DTSC will continue to monitor Soil Management Plan on upcoming construction projects.
Mountains Recreation and Conservation Authority (MRCA)	Milton Street Park Construction	BHC12000	Prop 84	\$2,000,000	Construction on the park continues; Shade structure adjustments approved by Zoning Administration; Expected Project completion May 2015
Los Angeles County Dept. of Parks & Recreation	Stoneview Nature Center	BHC12002	Prop 40	\$5,000,000	Demolition/abatement contract awarded; Design-build contract awarded; BOS approvals expected this month.
Mountains Recreation and Conservation Authority (MRCA)	Park to Playa Trail - Stocker Corridor Section	BHC12005	Prop 40	\$1,030,000	Two bidders job walks complete; MRCA to award contract in Nov.-December.
City of Culver City	Hetzler Road Pedestrian Path at BHSO	BHC13002	Prop 84	\$791,000	Construction postponed to Spring 2015; due to potential complications rainy season.

Capital Outlay Grantee/Administrator	Project Title	ContractID	Fund Source	Funds Allocated	PROJECT STATUS
University of California (USC)	Baldwin Hills Biota Update	BHC13003	Prop 84	\$140,794	Wildlife surveys underway at KHSRA, Stocker Corridor, Culver City Park and Ballona Creek; Access contract for Inglewood Hills Property in development.
Loyola Marymount University (LMU)	Parklands User Survey Study	BHC14000	Prop 84	\$236,042	Research assistants have been recruited and trained for field work; Pilot survey data collection has began in Aug. and will conclude in Sept.

**Baldwin Hills
2013/14 Summary Sheet by Fund**

<u>As of 8/31/2014</u>	<u>PCA #</u>	<u>Remaining Appropriation</u>	<u>EXP + ENC</u>	<u>BALANCE</u>	<u>Encumber by</u>	<u>Liquidate by</u>
ELPF - #0140, Support						
2014 Budget Act Item 3835-001-0140	10001	\$ 373,000.00	\$ 56,507.20	\$ 316,492.80	06/30/15	06/30/17
Prop 40 - #6029, Support						
2014 Budget Act Item 3835-001-6029	10005	\$ 115,000.00	\$ 15,884.10	\$ 99,115.90	06/30/15	06/30/17
Prop 84 - #6051, Support						
2014 Budget Act Item 3835-001-6051	10009	\$ 101,000.00	\$ -	\$ 101,000.00	06/30/15	06/30/17
Total Support Balance				\$ 516,608.70		
Prop 40 - #6029, Capital Outlay						
2005 Budget Act Item 3835-301-6029	20003	\$ 8,648,000.00	\$ 2,975,288.19	\$ 5,672,711.81	06/30/14	06/30/16
2004 Budget Act Item 3835-301-6029	20002	\$ 7,200,000.00	\$ 3,794,725.06	\$ 3,405,274.94	06/30/14	06/30/16
2003 Budget Act Item 3835-301-6029	20001	\$ 7,200,000.00	\$ 5,199,999.11	\$ 2,000,000.89	06/30/13	06/30/15
2002 Budget Act Item 3835-301-6029	22000	\$ 15,000,000.00	\$ 14,473,955.70	\$ 526,044.30	06/30/13	06/30/15
Total Prop 40 Cap Outlay Balance				\$ 11,604,031.94		
Prop 84 - #6051, Capital Outlay						
2008 Budget Act Item 3835-301-6051	30001	\$ 3,050,000.00	\$ 931,794.00	\$ 2,118,206.00	06/30/14	06/30/16
2014 Budget Act Item 3835-301-6051	30003	\$ 3,120,000.00	\$ -	\$ 3,120,000.00	06/30/17	06/30/19
Total Prop 84 Cap Outlay Balance				\$ 5,238,206.00		

BOND CASH FUNDS

2010 SPRING BAB SALE		CASH ALLOCATED	EXPENDITURES	BALANCE
PROP 40:		\$579,277.00	579,277.00	\$0.00
PROP 84:		\$829,272.44	829,272.44	\$0.00
2010 DECEMBER BAB SALE				
PROP 40:		\$603,452.18	380,954.00	\$222,498.18
PROP 84:		\$193,760.00	0.00	\$193,760.00
2010 DECEMBER TE SALE				
PROP 40:		\$60,547.82	0.00	\$60,547.82
2010 SPRING TE SALE				
PROP 40:		\$2,815,869.68	2,120,131.00	\$695,738.68
PROP 84:		\$1,095,534.16	See adjustments below	\$0.00
		Upfront Bond Cash Allocated: 2,473,145.41		
		Adjustment Per JE0046196, 4/24/13 (1,377,611.25)		
		Adjustment Per JE0005121, 8/1/14 (1,095,534.16)		
		0.00		
2009 OCTOBER TE SALE				
PROP 40:		\$782,332.87	771,925.71	\$10,407.16
PROP 84:		\$188,122.75	80,809.19	\$107,313.56
2009 MARCH SALE				
PROP 40:		\$901,961.01	901,961.01	\$0.00